



<b>REPORT OF:</b>	HEAD OF CORPORATE POLICY, PERFORMANCE AND PARKING
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<b>TO:</b>	EXECUTIVE
<b>DATE:</b>	29 MARCH 2017
<b>EXECUTIVE MEMBER:</b>	LEADER OF THE COUNCIL

<b>KEY DECISION REQUIRED:</b>	NO
<b>WARD (S) AFFECTED:</b>	ALL

<b>SUBJECT:</b>	<b>OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2018/19</b>
<b>RECOMMENDATION:</b> That the Overview and Scrutiny Committee work programme for 2018/19 be adopted.	
<b>REASONS FOR RECOMMENDATION:</b> To agree a work programme for the Overview and Scrutiny Committee for the 2018/19 Municipal Year.	
<b>EXECUTIVE SUMMARY:</b> This report provides the Executive with the Overview and Scrutiny Committee's proposed work programme for 2018/19. The comments of the Overview and Scrutiny Committee and the Management Team are incorporated into the report and the Executive is requested to make any comment to Full Council on the proposed programme.	

**This Recommendation is subject to approval by Full Council.**

## STATUTORY POWERS

1. The *Local Government Act 2000* (as amended) established Overview and Scrutiny Committees within the Leader with Cabinet model of governance. Subsequently other legislation such as the *Police and Justice Act 2006*, the *Local Government Public Involvement in Health Act 2007* and the *Local Democracy, Economic Development and Construction Act 2009*, the *Localism Act 2011* and the *Local Authorities (Overview and Scrutiny Committees) (England) Regulations 2012* has provided additional responsibilities on the Committee.
2. In accordance with the Council's Constitution, the Committee's future work programme should be agreed at the beginning of the Municipal Year and, following consultation with the Executive, be referred to Council for approval.

## Overview and Scrutiny Committee Work Programme

3. The Leader of the Council, the Chief Executive and the Chairman of the Committee met to consider the proposed work programme in January, as required by the Constitution. The Committee gave consideration to the comments of the Management Team on the draft work programme at its meeting on 15 February 2018 and agreed the proposals set out at Annex 1 for consideration by the Executive, who are asked to recommend the work programme to Council.
4. The Committee wishes its work programme to continue to assist the Council in delivering its core priorities, as identified in its 5 Year Corporate Plan. In drawing up the programme it has sought to continue to reflect the streamlined approach that the Council has adopted to managing its organisational processes, whilst maintaining its role as an effective critical friend to the Executive.
5. The Committee proposes in 2018/19 to continue its established practices, including external scrutiny of key partner organisations, briefings from Portfolio Holders on how the Council's priorities are being supported, and scrutiny of the Council's commercial agenda, as well as continuing to review the key decision making processes of the Council.
6. The Committee requests that its comments from the 15 February meeting of the Committee be noted by the Executive, including the following points:
  - That the Committee be appraised of and consider any proposed changes to scrutiny arrangements identified by the governance review currently being conducted, and that these be incorporated into the work of the committee as they are identified during the 2018/19 municipal year;
  - That any significant emergent matters regarding the Local Development Framework identified during 2018/19 be considered by the Local Development Framework Scrutiny Review Panel; and
  - That the Committee and all Members of the Council continue to receive updates on matters identified to be key areas of the Council's work when any significant changes occur.

## Resource Implications

7. The work programme is supportive of the Council's overall priorities and is well balanced between the support for this Committee's work and the delivery of core business and the priorities in the 5 Year Corporate Plan. Management Team is therefore pleased to support the programme, which is in line with the need to continue to consider the impact of scrutiny activities on the Council's operational capacity.
8. The Committee has 8 meetings scheduled for 2018/19 and careful consideration will be given to managing the programme given the support available and the other priorities of senior officers involved in Overview and Scrutiny activities. The Committee's work programme allows flexibility for additional priority work that may emerge during the course of the year, and the prioritisation of the programme may be adjusted by the Chairman to achieve the greatest efficiency.

## Legal and Equalities Implications

9. There are no specific legal or equalities implications that need to be drawn to the Executive's attention as part of this report.

### **Consultation**

10. The Executive is being consulted on the proposed Overview and Scrutiny Committee work programme for 2018/19 so that the necessary resources can be attributed to the Committee's work.

### **Options**

11. The Executive has the option to approve, add to or remove items from the proposed work programme as set out in the report. If the Executive was minded to significantly alter the Work Programme in a way which would increase the support required for the Committee's activities, a further report would be needed.

### **Conclusions**

12. The Overview and Scrutiny Committee has put forward its work programme for the 2018/19 Municipal Year. The Executive is requested to indicate comments and to recommend the proposed work programme to Council.

Background Papers:            Overview and Scrutiny Committee: 15 February 2018 Report and Minutes

**Overview and Scrutiny Committee: Draft Work Programme 2018/19**

No.	Subject	Proposals	Management Team comments
(i)	<b>Policy Framework Consultations</b>	To consider Policy Framework consultation documents.	Supported
(ii)	<b>Work Rolled Forward</b>	No proposals.	-
(iii)	<b>Executive Member Objectives</b>	To receive presentations from Executive Members.	Supported
(iv)	<b>Audit Activities</b>	To consider the following audit activities: <ul style="list-style-type: none"> <li>• The annual Internal Audit report for 2017/18;</li> <li>• The annual External Audit report for 2017/18;</li> <li>• Quarterly reports relating to individual audit reports;</li> <li>• The Internal Audit Plan for 2019/20.</li> </ul>	Supported
(v)	<b>Performance Management Monitoring</b>	To consider performance by reporting on the following as appropriate: <ul style="list-style-type: none"> <li>• Revenue, Capital and Service Performance Management Monitoring (quarterly);</li> <li>• Risk management performance (six monthly).</li> <li>• Five Year Plan performance (six monthly)</li> </ul>	Supported
(vi)	<b>Scrutiny Panels</b>	That the following Panels be reappointed in 2018/19: <ul style="list-style-type: none"> <li>• Budget Scrutiny Panel</li> <li>• Local Development Framework Scrutiny Panel, if required.</li> </ul>	Supported
(vii)	<b>Joint Scrutiny</b>	No countywide joint scrutiny is programmed.	Supported
(viii)	<b>Externally focussed work</b>	To consider a range of external challenges and partners to provide input to the review of the 5 year corporate plan. Consultation on the plan is expected to take place between July and September 2018.	Supported
(ix)	<b>Call Ins; Councillor Calls for Action</b>	To consider Call-Ins and Councillor Calls for Action.	Supported

No.	Subject	Proposals	Management Team comments
(x)	<b>Crime and Disorder Scrutiny</b>	To continue to undertake 'Crime and Disorder' scrutiny activity once every 12 months.	Supported
(xi)	<b>Council Corporate Scrutiny</b>	To consider updates on the performance of Council companies on a 6 monthly basis.  To consider and undertake any additional or updated scrutiny requirements as identified in the governance review process.	Supported
(xii)	<b>Public Sector Board</b>	No proposals at this time	-